



**CAMP OUCH**  
**Overnight Camp Summer Staff – White Water**  
**Canoe Trip Instructor**

Camp Oochigeas is a privately funded organization that provides children with cancer and children affected by childhood cancer with a unique opportunity for growth through challenging, fun, enriching and magical experiences.

**Position Summary:**

Oochigeas is a volunteer based program, and the following position is one of a core team of paid summer staff. In addition to facilitating the designated program area, it is the responsibility of the all-summer staff to actively support and provide resources to our over 500 volunteers throughout the summer.

Chosen applicants will work with co-instructors and sessional volunteers to provide our campers with a valuable whitewater canoe trip (“Upstream”) experience. The White Water Canoe Trip Instructor will be responsible for preparation and facilitation of an 8 night whitewater canoe trip for 16 to 18 year olds.

**Reports to:** Manager, Overnight Camp Programs

**Contract Dates:**

- June 19 to June 27th (flexible training/ preparation dates)
- July 17 – July 30 (canoe trip dates)

**Specific Accountabilities**

**1. Planning (5%):**

- a) Monitor and report on the achievement of Overnight Program plans and White Water Canoe Trip (Upstream) Program plans

**2. Programming and Facilitating (70%):**

- a) Plan and facilitate a safe and participant-focused whitewater canoe trip for campers aged 16-18
- b) Train and lead volunteers and campers on white water and other canoeing skills.
- c) Maintain equipment, track inventory, and report on needs for program growth
- d) Build out program curriculum and prepare program plans for summer and for future program use.
- e) Evaluate and improve program to make suggestions for future program development.
- f) Ensure that camp programs incorporate Ooch values and traditions

### **3. Volunteer and Camper Support (20%)**

- a) Coach and support volunteers in planning, prepping, and execution of canoe trips
- b) Support, coach, and lead volunteers in achieving safe, fun, and engaging canoe tripping programs.
- c) Assist volunteers in providing general support and supervision to campers
- d) Attend and participate in various program areas, staff meetings, and socials as required
- e) Participate in risk management and Overnight Camp emergency procedures
- f) Support with summer bus programs and bus chaperoning as needed

### **4. Communication and Administration (5%)**

- a) Plan and adjust trip routes as necessary to accommodate camper needs, and weather
- b) Write end of summer report to evaluate activity area
- c) Complete any necessary expense reporting and collection of receipts

## **Experience and Qualifications**

### **Required Criteria**

- Experience as a staff or volunteer in a camp environment and/or working with children in a recreational setting
- Experience leading whitewater canoe programs
- Experience working with children with special needs
- Experience facilitating adaptive programming
- Experience planning and leading overnight canoe trips
- Whitewater Rescue Level 2 (Ooch will reimburse the cost of this training)
- Valid Bronze cross or NLS Lifeguarding Certification

### **Advantageous Criteria**

- An understanding of the power of camp
- Experience in outdoor education or adventure education
- ORCKA instructor certification
- Demonstrated ability to work with children with serious illnesses and an understanding of how illness impacts the entire family
- Demonstrated commitment to volunteerism or volunteer sector
- A current driver's license, and eligible to be insured under Camp Oochigeas' Insurance Policy

### **Particular Working Conditions**

- In consideration of the populations Ooch serves, the incumbent is a non-smoker
- This position requires living at the Ooch Muskoka campsite for the duration of the contract – room and board is provided.

### **Physical Requirements**

The usual and customary methods of performing the job's functions and supporting camp life require the following physical demands: lifting, carrying, pushing, and/or

pulling; stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. **The job is largely performed in an outdoor environment.**

The minimum physical requirements for this position include:

- Able to carry a canoe with assistance
- Able to paddle a canoe and camp outdoors for extended periods of time in varying weather conditions
- Able to co-lead overnight canoe trips and sleep in a tent
- Able to lift 20kg

### **Equal Employment Opportunity**

Camp Oochigeas invites applications from all qualified individuals. Camp Oochigeas is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens and permanent residents.

### **Accessibility**

Upon request, Camp Oochigeas will provide to applicants with disabilities, accommodations that take into account the applicants' accessibility needs, in order to facilitate participation in the recruitment, assessment, selection and hiring stages.

All members of the summer staff team must be at least 19 years of age. This is a paid residential summer contract position at our site near Rosseau, Ontario. All hires will be contingent on positive references, a police check with vulnerable sector screening and a medical screening. If you have questions please contact Miriam Paas, Overnight Program Manager at 416-961-6624 x 256

For more information please see our website [www.ooch.org](http://www.ooch.org)

**Our application process is ongoing. Job opportunities will be posted at [www.ooch.org](http://www.ooch.org) until they are filled. Screening will begin January 6<sup>th</sup>, 2019**

### **To apply, please send resume and cover letter to:**

Email: [careers@ooch.org](mailto:careers@ooch.org)

Subject line must state "Application to White Water Canoe Trip Instructor"

Or

Human Resources  
Camp Oochigeas  
464 Bathurst St.  
Toronto, ON  
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