



## **CAMP OUCH** **Overnight Camp Summer Staff – General Care Nurse (Med Shed)**

Camp Oochigeas is a privately funded, volunteer based organization that provides children with cancer and children affected by childhood cancer with a unique opportunity for growth through challenging, fun, enriching and magical experiences. Camp Oochigeas is a volunteer based camp program and the following position is one of a small team of paid summer staff.

Camp Oochigeas is looking for a dynamic nurse to join the Camp Ooch Nursing team on a seasonal contract. The successful candidate will work at the Toronto office and at the summer overnight camp in Muskoka to enhance and support the summer medical program. As a member of the summer staff team, the successful candidate will be enthusiastic, passionate, personable, diplomatic, adaptable, and able to work in a fast paced team environment.

**Contract Dates:** June 1st to August 30th 2020

### **Position Specific Responsibilities Include:**

**Toronto Office** - is a Monday to Friday 9-5 schedule for 3 weeks commencing June 1<sup>st</sup> 2020 with occasional weekday trips to overnight camp site in Muskoka

- General Med Shed Orientation – Review documents and process
- Camp Database – Review forms, administrative processes, camper and volunteer medical data entry
- Camper Family communication – review/update camper medical profile
- Oversee medical supply inventory, pre-camp, during, and closing inventory
- Pre-season supply and kit preparation - First Aid, Out-Trip First Aid, and Clean Kits
- Pre-season set up of overnight camp medical facility and dispensary

**Overnight Camp Muskoka** is an onsite overnight camp six day work week for 10 weeks commencing June 19<sup>th</sup> 2020, and involves flexing hours of work throughout the week. Weekend and evening work included.

- Work collaboratively with the year round Camp Ooch Nursing team, the weekly on-site medical teams, and the on-site Camp Ooch Management team.
- **Administrative Support:** including but not limited to; preparing camper assessment packages, camper medication review and label printing, running daily and weekly medication delivery reports, weekly tracking and communication of medication and medical supply needs, oversees Volunteer medication intake and storage process
- **Medical Staff support;** including but not limited to; support on-site volunteer and medical staff training and orientation at the start of each session and at weekly medical team changeover, share knowledge of camp life and medical routines and schedules, supply management process, on-line medical documentation system support, organize Camp Ooch merchandise for medical teams, Out-Trip First Aid restocking, support Out-Trip nursing staff by communicating camper medical

- information and preparing trip related medication and supplies
- **Camper Medical Care;** arrival day health assessments, lice checks and treatment, general care to campers, preparation and administration of oral medications, general first aid and medical care, assist with the management of infection control issues, symptom management and emotional care
- Medication administration – support Med Shed RNs to prepare, distribute and document daily camper medications
- **Medical Facility:** including but not limited to; organizing and tidying of medical facility, maintaining cleanliness of the Exam and Isolation rooms, tidy and organize dispensary daily as needed and between medical team changeover, medical facility laundry, camper laundry as it relates to care in the medical facility
- **Miscellaneous:** engage campers and volunteers in health promotion strategies (i.e. sun safety and sunscreen application, personal-care, and hydration), support and promote confidentiality and documentation of all care provided at Camp,
- Provide quality nursing care within the guidelines of the College of Nurses of Ontario, Camp Oochigeas Policies and Procedures, Camping Guidelines including:
  - Ontario Camps Association (OCA)
  - Children’s Oncology Camping Association (COCA-I)

#### **Qualifications & Requirements:**

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- Registration with College of Nurses of Ontario preferred, temporary license and Registered Practical Nurses considered
- Compliance with Camp Oochigeas’ Immunization Requirements
- Current CPR (HCP) level C
- Valid driver’s license
- Demonstrated ability to work collaboratively and foster positive relationships within a team

#### **Advantageous Criteria:**

- Registered Nurse (RN)
- APHON Chemotherapy and Biotherapy Certification
- Paediatric experience and/or prior camp experience preferred

#### **Particular Working Conditions**

- In consideration of the populations Ooch serves, the incumbent is a non-smoker
- On-site overnight work in Muskoka, June 19<sup>th</sup> to August 30<sup>th</sup> 2020
- Evening and weekend work, and occasional overnight call
- The job is largely performed in an outdoor environment

#### **Dates:**

- Toronto Office: June 1<sup>st</sup> to June 18<sup>th</sup> 2020
- Overnight Camp in Muskoka: June 19<sup>th</sup> to August 30<sup>th</sup> 2020. Room and board provided.
- The week of August 24<sup>th</sup> to August 30<sup>th</sup> 2020 for Camp Oki is partly negotiable

#### **Physical Requirements**

Physical ability to perform the duties of the position - Work may include:

- Lifting, pulling/pushing carrying, standing, bending, squatting and stooping, kneeling,

frequent walking.

- Camper support duties may include; assisting camper to pivot transfer to a; bed, chair, wheelchair, or toilet. Must be able to reach freely and able to freely lift 23kg.
- Position may require frequent contact with water, and cleaning and disinfectant solutions. Manual dexterity is needed, as is required for routine repetitive tasks

## **Equal Employment Opportunity**

Camp Oochigeas invites applications from all qualified individuals. Camp Oochigeas is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens and permanent residents.

## **Accessibility**

Upon request, Camp Oochigeas will provide to applicants with disabilities, accommodations that take into account the applicants' accessibility needs, in order to facilitate participation in the recruitment, assessment, selection and hiring stages.

All members of the summer staff team must be at least 19 years of age. This is a paid on-site overnight summer contract position at our site near Rosseau, Ontario. All hires will be contingent on positive references, a criminal background check with vulnerable sector screening and the completion of the required medical screening. If you have questions please contact Averill Clarke, Director of Nursing, at [aclarke@ooch.org](mailto:aclarke@ooch.org) or at 416-961-6624 x 234

For more information please visit our website at [www.ooch.org](http://www.ooch.org)

**Our application process is ongoing. Application screening and interviews to start January 6<sup>th</sup> 2020. Job opportunities will be posted at [www.ooch.org](http://www.ooch.org) until they are filled.**

**To apply, please send resume and cover letter to:**

Email: [careers@ooch.org](mailto:careers@ooch.org)

Subject line must state "General Care Nurse – Med Shed"

Or

Human Resources  
Camp Oochigeas  
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Toronto, ON  
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