



## **CAMP OUCH**

### **Overnight Camp Summer Staff – Archery and Accessible Sports Instructor**

Camp Oochigeas is a privately funded organization that provides children with cancer and children affected by childhood cancer with a unique opportunity for growth through challenging, fun, enriching and magical experiences.

#### **Position Summary:**

Oochigeas is a volunteer based program, and the following position is one of a core team of paid summer staff. In addition to facilitating the designated program area, it is the responsibility of the all-summer staff to actively support and provide resources to our over 500 volunteers throughout the summer.

Chosen applicants will work with co-instructors and sessional volunteers to provide our campers with a valuable accessible sports experience. This will include facilitating a variety of adaptive sports for groups of campers as well as helping to ensure the accessibility of all camp programs.

**Reports to:** Assistant Manager, Overnight Programs & Head of Land Activities

**Contract Dates:** June 19th to August 30<sup>th</sup>, 2020

#### **Specific Accountabilities**

##### **1. Planning (5%):**

- a) Monitor and report on the achievement of Overnight Program plans and Archery and Accessible Sports Program plans

##### **2. Programming and Facilitating (70%):**

- a) Plan and facilitate a safe and participant focused accessible sports and archery program for campers aged 6-18
- b) Maintain equipment, track inventory, and report on needs for program growth
- c) Build out program curriculum and prepare program plans for summer and for future program use
- d) Act as a resource to other staff to improve accessibility across all activity areas
- e) Evaluate and improve program throughout the summer and at the end of summer to make suggestions for future program development.
- f) Adapt and adjust curriculum and activities from session to session based on feedback and experiences
- g) Ensure that camp programs incorporate Ooch values and traditions

##### **3. Volunteer and Camper Support (20%)**

- a) Assist in facilitation of on-site volunteer trainings

- b) Coach and support volunteers in planning, prepping, and execution of camp wide programs, theme, and other activities
- c) Support, coach, and lead volunteers in achieving safe, fun, and engaging programs.
- d) Assist volunteers in providing general support and supervision to campers
- e) Attend and participate in various program areas, staff meetings, and socials as required
- f) Participate in risk management and Overnight Camp emergency procedures
- g) Support with summer bus programs and bus chaperoning as needed

#### **4. Communication and Administration (5%)**

- a) Write end of summer report to evaluate activity area
- b) Complete any necessary expense reporting and collection of receipts

### **Experience and Qualifications**

#### **Required Criteria**

- Experience as a staff or volunteer in a camp environment and/or working with children in a recreational setting
- Experience working with children with special needs
- Experience facilitating adaptive sports programming
- Valid Bronze cross of First Aid Certification for the duration of the contract

#### **Advantageous Criteria**

- An understanding of the power of camp
- Bronze Cross or NLS certification
- Experience playing and/or coaching in a variety of sports
- Experience in outdoor education or adventure education
- NCCP Certification
- Overnight camping experience (does not need to be canoe trips)
- Demonstrated ability to work with children with serious illnesses and an understanding of how illness impacts the entire family
- Demonstrated commitment to volunteerism or volunteer sector
- A current driver's license, and insurable under Camp Oochigeas' Insurance Policy

#### **Particular Working Conditions**

- In consideration of the populations Ooch serves, the incumbent is a non-smoker
- This position requires living at the Ooch Muskoka campsite for the duration of the contract – room and board is provided.

#### **Physical Requirements**

The usual and customary methods of performing the job's functions and supporting camp life require the following physical demands: lifting, carrying, pushing, and/or pulling; stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. **The job is largely performed in an outdoor environment.**

The minimum physical requirements for this position include:

- Able to lift 20kg

- Able to work outdoors for extended periods of time in a variety of weather conditions

### **Equal Employment Opportunity**

Camp Oochigeas invites applications from all qualified individuals. Camp Oochigeas is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens and permanent residents.

### **Accessibility**

Upon request, Camp Oochigeas will provide to applicants with disabilities, accommodations that take into account the applicants' accessibility needs, in order to facilitate participation in the recruitment, assessment, selection and hiring stages.

All members of the summer staff team must be at least 19 years of age. This is a paid residential summer contract position at our site near Rosseau, Ontario. All hires will be contingent on positive references, a police check with vulnerable sector screening and a medical screening. If you have questions please contact Miriam Paas, Overnight Program Manager at 416-961-6624 x 256

For more information please see our website [www.ooch.org](http://www.ooch.org)

**Our application process is ongoing. Job opportunities will be posted at [www.ooch.org](http://www.ooch.org) until they are filled. Screening will begin January 6<sup>th</sup>, 2019**

### **To apply, please send resume and cover letter to:**

Email: [careers@ooch.org](mailto:careers@ooch.org)

Subject line must state "Application to Archery and Accessible Sports Instructor"

Or

Human Resources  
Camp Oochigeas  
464 Bathurst St.  
Toronto, ON  
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