



## Camp Ooch & Camp Trillium are looking for Summer Staff!

A diagnosis of childhood cancer changes life in an instant. For affected children and families, it can suddenly feel like everything is about cancer.

Camp Ooch & Camp Trillium (merged in 2020) offers a different journey, where kids with cancer can just be kids, and families connect with a community of strength and support when they need it the most.

So much more than a summer camp—we offer the social cure for childhood cancer. Our camp-inspired programs deliver fun, friendship, and community to children and families at no cost to them year-round, all across Ontario.

Cancer changes a child's life. So does camp. And so can you. Learn more at <https://ooch.org>.

### Summer 2021 – OVERNIGHT CAMP Program Coordinator

(contract June to end of August)

\$4500 to \$6000 for the term of the contract

While 2020 was full of unexpected challenges, our new organization moved forward, inspired by our vision of reaching every child and family affected by childhood cancer across Ontario. We are developing plans to deliver modified in-person overnight camp programs this summer at Camp Trillium Rainbow Lake and Ooch Muskoka, leveraging pandemic protocols including social distancing, use of PPE, and plenty of time outdoors. We're getting ready for a life-changing summer of adventure, fun, and safety!

Would you like to be part of our amazing programs this summer? We are now accepting applications for an experienced **Program Coordinator**.

In order to be a successful part of our outstanding all-summer staff, you'll be passionate about facilitating amazing recreational experiences for kids and families while actively supporting and providing resources to our volunteers throughout the summer.

Our **Program Coordinator** will work with the Camp Director & Summer Assistant Camp Director to coordinate all programs on site. The Program Coordinator position is one of the **senior staff team members** of a paid summer staff team.

The Program Coordinator will work with the summer staff team and sessional volunteers to provide our campers with a valuable camp experience. They will coordinate the accessible and inclusive camp programs during each session, which includes themes, elective style programming, all-camp programs, dining hall programming, and evening activities. They will work with staff and volunteers to ensure the delivery of an inclusive, accessible and creative quality camp programs are delivered to our campers and their families.

The Program Coordinator will also be assisting with training and coordination of all camp

emergency procedures and coordinating with the team to be ensuring the safety of all equipment and the activity areas including regular maintenance, conducting risk management surveys and on-going safety reporting.

In addition to the coordination of programs our all summer program staff coach and support our volunteer teams and assist and/or lead the planning, prepping and execution of camp wide programs and other day time and evening activities.

#### Skills & Qualifications:

Our *Program Coordinators* must have:

- Experience in planning and facilitation of camp themes and programs for large groups.
- Experience supervising staff and/ or volunteers.
- Current police reference check and vulnerable sector screening.
- Valid First Aid Certification for the duration of the contract.

#### Beneficial Skills & Experience:

- Experience facilitating programming and management scheduling of activities
- Ability to play a musical instrument and accompany and lead groups in songs.
- Experience in drama, improv or public speaking.
- Experience in outdoor education or adventure education.
- Facilitating adaptive programming
- Overnight summer camp experience
- Bronze Cross or NL certification.
- Pleasure Craft Operator's License
- A current G Class driver's license and eligibility to be insured under our Camp insurance policy

This position requires living at the Ooch Muskoka or Rainbow Lake campsite for the duration of the contract (June to August as well as available for spring training where applicable), with room and board provided. In consideration of the population Camp Ooch & Camp Trillium serve, the incumbent is a non-smoker.

To view more information on our summer staff roles, please visit <https://ooch.org/about-ooch/careers/>.

Qualified applicants are encouraged to apply by email at [careers@ooch.org](mailto:careers@ooch.org). Please indicate in the subject line "**Application for Program Coordinator**" and in your email please indicate if you have a strong preference of location: Rainbow Lake (Waterford, ON) or Ooch Muskoka (Rosseau, ON).

#### **Equal Employment Opportunity**

Camp Ooch & Camp Trillium invites applications from all qualified individuals. We are committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, indigenous people, persons with disabilities, and persons of any sexual orientation or gender identity. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens and permanent residents.

#### **Accessibility**

Upon request, Camp Ooch & Camp Trillium will provide to applicants with disabilities, accommodations that take into account the applicants' accessibility needs, in order to facilitate participation in the recruitment, assessment, selection and hiring stages.