



Camp Ooch & Camp Trillium Nurse Coordinator - 0.8 FTE

About Us

A diagnosis of childhood cancer changes life in an instant. For affected children and families, it can suddenly feel like everything is about cancer. Camp Ooch & Camp Trillium offers a different journey, where kids with cancer can just be kids, and families connect with a community of strength and support when they need it the most. So much more than a summer camp—we offer the social cure for childhood cancer. Our camp-inspired programs deliver fun, friendship, and community to children and families at no cost to them year-round, all across Ontario. Cancer changes a child's life. So does camp. And so can you. Learn more at www.ooch.org.

Overall Purpose

This role provides the successful candidate the opportunity to inform, create and translate specialized paediatric oncology knowledge in a new and exciting environment. By ensuring safe and supportive processes, we are able to offer an experience to the children and families unlike any other. We welcome you to delight in interacting with oncology patients and families in this new and meaningful way offering a perspective not available in usual clinical environments. This role offer the oportunty to expand your network of peers and become a meaningful part of oncology care across the province.

As a member of the medical program team, this role will primarily be responsible for the medical services at our overnight site, Ooch Muskoka in Rosseau, Ontario while also providing support to our full program offering. This role is hybrid work from from our downtown Toronto location at 464 Bathurst Street, work from home and work from our overnight camp location(s).

Key Accountabilities:

1. Planning:

You will actively participate and consult in the development, execution and monitoring of Camp Ooch & Camp Trillium's short and long-term medical program plans and clinical care to meet the goals for the strategic growth of the Camp.

2. Medical Administration & Coordination:

This role positions the successful candidate to engage in community education about the care of oncology children and the importance of camp programs as part of their circle of care. You will train and support the staff on policies, procedures and guidelines including those related to the COVID-19 pandemic.

The timely and accurate administration of forms and medical documentation for camp participants and staff is integral to the success of our programming which includes the preparation, distribution, collection and review of such documentation. This will include the proactive liaison with the camper primary care team, families and staff on an on-going basis.

3. Staff & Volunteer Support

Your clinical care expertise is relied upon to inform and provide training to the staff supporting the camp progams. Frequent and proactive interaction with the year round program staff, summer staff

and volunteer medical staff is an opportunity to build leadership, communications and presentation skills.

4. Medical Supplies & Inventory:

You will oversee the medical program supplies and inventory as needed throughout the year. In collaboration with the camper primary care teams you will coordinate the supplies and equipment required for all campers and appropriate processes are in place to ensure protection, storage and removal of cytotoxic and biohazard waste.

Experience and Qualifications:

Required Criteria:

- Current license with the College of Nurses of Ontario
- Recent Paediatric Haematology/Oncology experience
- Valid CPR Certification
- APHON Chemotherapy and Biotherapy Provider Status required
- Current G class driver's license
- Current police reference check

Advantageous Criteria:

- Current employment in a Paediatric Haematology/Oncology Program
- Demonstrated ability to foster positive relationships with families
- Experience working in children's recreational programming
- PALS certification
- CPHON certification
- CNA certification

Personal/Professional Characteristics:

- The nurse coordinator is well organized, easily adaptable to change with a strong sense of ownership over the medical program. They are a confident and effective communicator who is a critical thinker and solution oriented problem solver. They are enthusiastic and passionate about our programs and mission and committed to maintaining a safe and responsible camping program for children with cancer and those affected by childhood cancer.

Particular Working Conditions:

- The Nursing Coordinator 0.8 FTE is a year-round position where time is split between working in a Paediatric Oncology Program (0.2) and for Camp Ooch & Camp Trillium (0.8)
- This position involves travelling to our overnight sites train nurses and welcome families. This increases during the summer months and frequent overnight stays should be expected - approximately 12x per year.
- This position involves occasional long-distance driving across Ontario to different camp sites/ programs.
- The position involves routine evening and weekend commitments throughout the year and flexible scheduling will be accommodated.
- In consideration of the population we serve, the Nursing Coordinator is a non-smoker

Physical Requirements:

The usual and customary methods of performing the job's functions require the following physical demands: split time working outdoors and in an office setting; standing for long periods of time; occasional lifting of objects > 5 kgs, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. The job is performed in a generally hazard-free environment and a clean atmosphere.

Ethics

Operate in keeping with the organization's commitment to ethical behaviour by: Helping to ensure that the integrity, image and quality of all programs are consistent with our mission, operating principles and

objectives and adhere to the code of ethics of Imagine Canada, the Association of Gift Planners, the *Canadian Code for Volunteer Involvement* and the *Code of Ethics* of the Association of Fundraising Professionals.

To Apply

All applicants must submit a cover letter, resume and expected salary to careers@ooch.org with the email subject reading **2021041 – Nurse Coordinator, RL**.

We will expect to commence screening applicants September 23, 2021. This posting will remain open until filled. Only applicants selected for an interview will be contacted. For more information about Camp Ooch and Camp Trillium, please visit www.ooch.org - No phone calls please.

Equal Employment Opportunity

Camp Ooch & Camp Trillium invites applications from all qualified individuals. We are committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, indigenous people, persons with disabilities, and persons of any sexual orientation or gender identity. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens and permanent residents.

Accessibility

Upon request, Camp Ooch & Camp Trillium will provide to applicants with disabilities, accommodations that take into account the applicants' accessibility needs, in order to facilitate participation in the recruitment, assessment, selection and hiring stages.