



## Greetings from the Med Shed!

Thank you for dedicating your time to our campers; camp would not be possible without you!

**Our 2020 Medical Forms are online!** Please login to your Staff Dashboard with your username and password at [www.ooch.campmanagement.com/staff](http://www.ooch.campmanagement.com/staff). Under the “Forms” tab, you will find important documentation required for camp, including your annual Health History Form, as well as mandatory TB surveillance requirements. The deadline to complete these documents is **May 1st, 2020**. Please review these requirements carefully as they can take a number of weeks to complete.

- 1. Health History Form:** Must be completed every year.
- 2. Immunizations:** Volunteers must provide documentation of their vaccinations. If you have submitted your immunization record in 2017, 2018, or 2019, you do NOT need to re-submit this documentation. If you are unsure of your current immunization status, please click [here](#) to learn more about Ooch’s requirements.
- 3. Tuberculosis (TB) Skin Test:**
  - Returning volunteers must have a documented one-step TB test **annually**.
  - If it has been more than one year since your last TB test, you must have a two-step TB test done. This involves two separate TB test injections at least one week apart, and completed within 28 days. Each injection must be seen by a health care provider 48 – 72 hours later.
  - If you have had a positive TB test (induration of 10mm or greater), you must provide documentation of a chest x-ray from your health care provider.
  - If you have had a TB test done within the last year with your doctor, you must provide documentation for that test on your Staff Dashboard under Forms.
  - **TB tests can be done at Ooch Downtown (ODT), free of charge.** Registration for Spring TB Testing sessions will be available on your Staff Dashboard in 2020.
  - Ooch will reimburse up to \$25 for TB tests if a receipt is provided. Please see the Staff Dashboard to download the TB surveillance form, to be completed and submitted to our medical team.
- 4. Medications:**
  - All medications must be stored in a secure location. Epi-pens, puffers, birth control, and creams can be kept with the volunteer rather than secured with medical staff. Otherwise, if you will be bringing medications to camp programs, please see the med shed staff to arrange for your medications to be secured in the appropriate location. Volunteer medications are accessible 24hrs/day. Controlled substances must be kept double-locked, but can be accessed at any time of the day through the med shed staff. Volunteers are responsible for administering their own medications.

Thank you in advance for your cooperation and timeliness! If you have any questions, please do not hesitate to contact Andrea Polidori, Nurse Coordinator for Staff & Volunteers, by email: [medical@ooch.org](mailto:medical@ooch.org), or fax at 416-961-2267, or by phone at 416-961-6624 ext. 272.